



Administrative Council

April 20, 2021

7:00pm

**Please send questions for Q&A section to Jay Carnes via private Zoom message.



Report of the Trustees

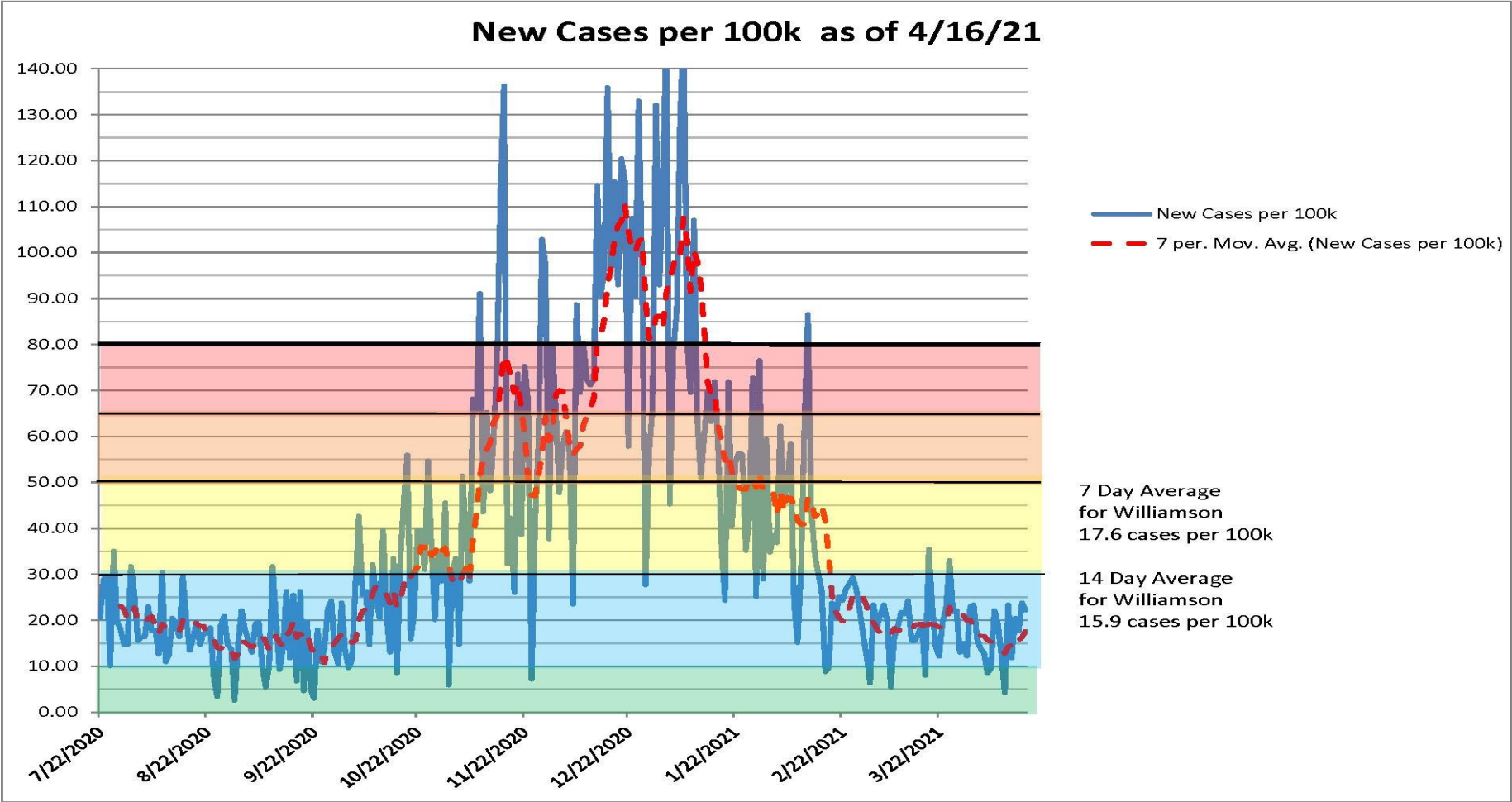
John Szabo

Trustees

In-Person Worship:

- Presently authorized for 150 persons
- On-line sign-up for attendees required
- No Temperature check for attendees
- Social Distance seating in Sanctuary
- Masks required to be worn by attendees
- Minimize social contact with other attendees – social distancing, masks worn, no physical contact.
- Contact Tracing Maintained
 - Attendee List
 - Photos of Congregation to identify location and adjacency

Trustees



Trustees

In-Person Meetings/Use of Facilities:

- Small group usage of church facilities allowed (max. 25 people)
- List of in-person attendees maintained
- Social Distancing and Mask Wearing required
- Approximately 8 small groups meeting
- Coordinate building usage with Michael Deweese

Trustees

- Maintenance/replacement issues – HVAC, exterior painting, etc.
- Updating Asset Replacement Plan for next 15 years for budgeting purposes.
- Continuing to update policies addressing building usage.
- Assessing physical plant assets/technology that need to be acquired to facilitate in-person/virtual/hybrid ministries.



Report of the Finance Committee

Cal Cobb

Finance

- YTD (January through March) Revenue: **\$307,592** (Budgeted: \$256,500)
- YTD (January through March) Expenses: **\$241,382** (Budgeted: 243, 896)
 - Net income: **\$66,210**
 - *This surplus reflects one time money that was not anticipated in the annual budget.
- Mortgage Balance: **\$367,933**
- Unrestricted Funds: **\$311,440**
- Restricted Funds: **\$850,377**
 - General Endowment: **\$151,983**
 - Evans Mission Fund: **\$220,738**
 - *These endowment funds are accounted for as part of the overall restricted funds.
- Comprehensive Financial Plan in May (Debt, Reserves, Capital, Budget Projection)
- Endowment Charter Revisions (Vote needed)



Report of the Outreach Committee

Bethany Graham

Outreach

- Outreach webpage: christumcfranklin.org, Click on 'Serve'
- April Ministry Focus: Project Transformation TN
- May Ministry Focus: The Center for Living and Learning
- Upcoming Service Events:
 - Habitat for Humanity Build Day: May 22
 - Project Transformation TN: July 12-15, 9-12am, Reading Volunteers Needed
 - Christ's Closet: July 31



Report of the Staff Parish Relations Committee

Marci White

Staff Parish

- Open search for permanent pianist underway
- Ministry staff completed SMARTER goal setting training
- Summer youth intern approved for late May through mid August
- Staff handbook is being updated to reflect current policy



Report of Children's Ministry

Aimee Cox & Amanda Morgan

Children's Ministry

- 'Love One Another' Yard Signs
 - Return of Age Level Programming
 - Ms. Aimee's Sunday Morning Show
 - Lenten Family Bags
 - New Worship Bag Station
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- Upcoming: Dedicated sanctuary space for families with young kids.



Report of Youth Ministry

Paul Bonner

Youth Ministry

- Winter Retreat at Lakeshore United Methodist Camp & Retreat Center
 - 27 Students
- Regular Sunday Night Youth Gatherings
- Senior Recognition Sunday: May 9th
- Summer Trips: Ocoee Retreat Center & Camp Barnabas
- Safe Sanctuary Electronic Communication Policy Update



Worship Update

Adam Kelchner

Worship Update

- Current Service Arrangement
 - 8:15 am, Pre-produced/recorded segments air on Facebook, Youtube, and Website
 - 9-10:00 am, Sunday School Hour
 - 10:30 am, In-person service without livestreaming from the room
- Lead Team Recommendation (Summer 2021)
 - Keep the current schedule until end of summer or until we outgrow 1 service (150 current capacity)
 - Livestreaming from the sanctuary for late service anticipated to begin June 1
 - End of summer: Add 2nd in-person service. Livestream one of the services and discontinue pre-produced segments.



Worship Survey

Anne Weinberg



Question and Answer

Jay Carnes and Adam Kelchner